

Application
Not for Sale

Identity Card
Code No.



(Enclose Identity Card Xerox Copy)
**SCHOOL OF DISTANCE EDUCATION
ANDHRA UNIVERSITY**

(Form of Application for Registration)

B.A. (C.C.S.) Degree Examination (Three - Year Course)

(DECEMBER 2022 / JANUARY, 2023)

Eligibility : As per Regulations

Examination at the end of FIRST / SECOND / THIRD YEAR COURSE

N.B. : * Candidate should read instructions before filling up Application

* The Candidate should necessarily fill the code numbers in relevant columns

B.A.

A

Latest Passport Size
(Bust) Photo of the
Candidate should be
affixed here

- NAME OF THE EXAMINATION CENTRE (See Instructions Page No. 9) Centre Code No.*

<input type="text"/>	<input type="text"/>
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- FULL NAME OF THE CANDIDATE (in Capital Letters) SURNAME

<input type="text"/>	<input type="text"/>
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- PRESENT ADDRESS
- PHONE AND MOBILE Nos. : PIN
- Date of Birth in Christian Era MALE FEMALE
- Second Language Selected under Part I (Put ✓ Mark)

Telugu	Hindi	<input type="text"/>
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- (Group) under Part II Group Code No. : Group in Words
- Medium of Language in which candidate intends to answer : (Put ✓ Mark)

English	Telugu
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- The candidate should write in the appropriate column for the Papers / Subjects for which he / she appears.

(విద్యార్థి ఏ ఏ ఏ పరీక్షలు వ్రాయదలచుకున్నది ఈ క్రింది బాక్సులలో తప్పక వ్రాయవలెను)

PART - I - LANGUAGES

PART - II - GROUP

I Y E A R	1	ENGLISH THEORY ASSIGNMENT / SESSIONS (w.e.f. 2013-14 admitted batch)	11	
	2	SECOND LANGUAGE	21	
	7	Foundation Course - I (w.e.f. 2010-11 admitted batch)	31	
			41	Computer Course-I (w.e.f. 2010-11 admitted batch) Geography (Nov. 14-15 batch)
II Y E A R	03	ENGLISH THEORY ASSIGNMENT / SESSIONS (w.e.f. 2013-14 admitted batch)	30	Environmental Studies(with effect from 2007-08 admitted Batch)
	04	SECOND LANGUAGE	12	
			22	
			32	
			42	Computer Course-II (w.e.f. 2010-11 admitted batch) Geography (Nov.14-15 batch)

GROUP SUBJECTS

III Y E A R	08.	Foundation Course - II (w.e.f. 2010-11 admitted batch)	13.	
			23.	
			33.	
				Geography (Nov.14-15 batch)

- Examination Fee can be paid through online from the website : www.andhrauniversity.edu.in
Fee Particulars : Amount Rs. In Words :
Date of Payment : Ref. No.
Transaction ID. :

Note : 1. The Students for 3rd Year upto 2019 admitted under Calander year and backlog students be applied.
2. The Students for 2nd Year upto to 2020 admitted under Academic year and Calander year and backlog students be applied.
3. The Students for 1st Year upto 2021 admitted under Academic year and Calander year and backlog students be applied
4. పరీక్ష కేంద్రము మార్పు కోరదలచిన విద్యార్థులు తగిన ఆధారలతో సంబంధిత అధికారులను కలసి, వారి యొక్క అనుమతితో రూ. 500/- చెల్లించవలెను.

* (LAST DATE FOR SUBMISSION OF ASSIGNMENT with out fine on or before 05-12-2022, along with exam application).

10. Particulars of Previous Pass / Appearances (ఇంతకు పూర్వం పరీక్షలకు సంబంధించిన అన్ని రిజిస్టరు నెంబర్లు వ్రాయవలెను)

YEAR	FIRST YEAR							SECOND YEAR							THIRD YEAR			
	PART I			PART II				PART I			PART II				PART II			
	(i) English Paper 1	(ii) Second Langug. Paper 1	FC - I	Paper 1 of Main I	Paper 1 of Main II	Paper 1 of Main III	Com-puter Course	(i) English Paper 2	(ii) Second Langug. Paper 2		Paper of Environ-mental Studies	Paper 2 of Main I	Paper 2 of Main II	Paper 2 of Main III	Papers 3 & 4 of Main I	Papers 3 & 4 of Main II	Papers 3 & 4 of Main III	FC - II
01	02	05	11	21	31		03	04	06/07	30	12	22	32	13	23	33	08	
Particulars of previous appearances Month, Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year
Register No.																		
Particulars of Pass Subjects Month, Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year	Month Year
Register No.																		

11.

Class Obtained under Part I (At the end of Second Year)	
Class	
Regd. No.	Month & Year
<input type="text"/>	<input type="text"/>

Class Obtained under Part II (At the end of Third Year)	
Class	
Regd. No.	Month & Year
<input type="text"/>	<input type="text"/>

Station :

Date :

Signature of the Candidate

LAST DATE FOR RECEIPT OF FILLED IN APPLICATIONS WITHOUT ANY PENALTY WITH ALL ITS ENCLOSURES INCLUDING EXAM FEES IS 05.12.2022 (MONDAY)

Enclose your Identity Card Xerox Copy Compulsorily * (మీ గుర్తింపు కార్డు జిరాక్స్ కాపీ తప్పక జత పర్చండి.)

NOTE : The students who were admitted during 2007-08 academic year and afterwards shall write 'Environmental Studies' under Part-II of Second Year.

IDENTITY CARD
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SCHOOL OF DISTANCE EDUCATION
ANDHRA UNIVERSITY
(DECEMBER - 2022 / JANUARY - 2023)
B.A. DEGREE EXAMINATION HALL - TICKET (Common Core Scheme)

Register Number

This is to Certify that
son /daughter of is a Candidate for the B.A.
Degree Examination at the end of First / Second / Third Year to be held at
..... Centre. He/She desires to appear for the following subjects :

	Part - I Languages		Part - II Group	
I Y E A R	01	ENGLISH THEORY ASSIGNMENT / SESSIONS (w.e.f. 2013-14 admitted batch)	11	
	02	SECOND LANGUAGE	21	
	05	7 Foundation Course (w.e.f. 2010-11 admitted batch)	31	
			41	Computer Course-I (w.e.f. 2010-11 admitted batch)
				Geography (w.e.f. November 2015)
II Y E A R	03	ENGLISH THEORY ASSIGNMENT / SESSIONS (w.e.f. 2013-14 admitted batch)	30	Environmental Studies with effect from 2007-08 admitted Batch
	04	SECOND LANGUAGE	12	
	06		22	
			32	
			42	Computer Course-II (w.e.f. 2010-11 admitted batch)
			Geography (w.e.f. November 2015)	
III Y E A R	08	Foundation Course - II (w.e.f. 2010-11 admitted batch)	13	
			23	
			33	
				Geography (w.e.f. November 2015)

Director
School of Distance Education

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			23	
			33	
				Geography (w.e.f. November 2015)

Director
School of Distance Education

CERTIFICATE OF IDENTITY

Signature of the Candidate

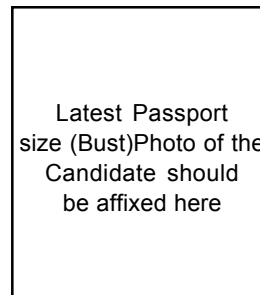
This is to Certify that

Son/Daughter of and

his/her signature was taken in my presence and he/she bears the following Identification Marks :

1.

2.



Station :

Date :

Office Seal :

Director
School of Distance Education

Signature of the Attesting Officer
not below the Rank of a Gazetted Officer

Note : The Photos should be affixed and attested by the attesting Officer both in the application form and Certificate of Identity in both original and duplicate. The attesting Officer's signature should be right across the photos extending over the blank space also.

CERTIFICATE OF IDENTITY

Signature of the Candidate

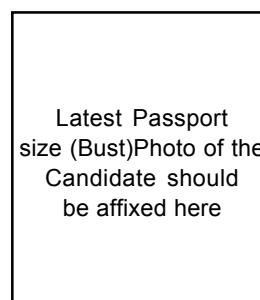
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INSTRUCTIONS TO CANDIDATES APPEARING FOR EXAMINATION

Candidates for University Examinations are required to observe the following Instructions very carefully :

1. Silence should be maintained in the Examination Hall.
2. Candidate should take their place in the Examination hall atleast Thirty Minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half-an-hour after the appointed time will not be admitted to the Examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them to the examination hall each day of the examination their hall-tickets for inspection by the Chief Superintendent.
3. Candidates are prohibited from writing upon their Hall-tickets or Question Papers. Candidates are also prohibited from writing their names or any other name unconnected with the answers on any part of their Answer Books, but their Register Numbers should be written very distinctly on the title pages of the main answer-book. Failure to write their Register Numbers may involve the Rejection of Answer Papers. They should fill in the subject and the year on the outer cover of the Main Answer-book. Register Number should not be noted on the additional answer-books.
4. Candidates are not allowed to exceed the time assigned to a paper.
5. No Candidate will be allowed to leave the examination hall till the expiry of atleast an hour and a half after a Question Paper has been given out, and no candidate who leaves the hall during the period allotted for a paper will be allowed to return within that period.
6. Candidates are forbidden to ask questions of any kind during examination. They are further forbidden to communicate with the examiners should they do so, their answer papers will not be valued and their conduct will be reported to the Executive Council for the disciplinary action.
7. Candidates are not allowed to use of books of any kind (except as provided in Rule No. 8). They are also prohibited from introducing into the examination room any material printed or otherwise except the Hall ticket and from making use of any of those whether introduce into the room by themselves or any one else from communicating with or copying from each other and from communicating with any person outside the examination hall. Any candidate detected in the violation of these rules will be summarily sent out of the room forthwith and his/her conduct will be reported to the Registrar. Such a candidate stands the risk of having all his/her answer papers for the examination for which he/she has appeared rejected by the E.C. and of being debarred from sitting for the University Examination for such period as the E.C. may decide.
The use of stencils at the University Examination is not permitted except to the student answering paper in Mathematics. The use of Mathematical instruments, whilst answering papers in Mathematics, will be allowed. Such instruments will not be supplied by the University.
8. Clark's Mathematical and Physical tables will be supplied to the candidates in Mathematics. Candidates should not bring into the examination hall their own copies.
9. Candidates are required to provide themselves with their own pens.
10. All rough work must be done on the right hand side of the problem itself leaving a margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the centre of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books of candidates. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread which can be had from the superintendent.
11. When candidates have finished writing their answers and wish to give up their Answer books, or at the end of the period prescribed for each particular part of the examination, each should stand up in his place and remain standing until one of the Superintendents has gone up to him and has received his Answer Books from him.
12. Candidates sitting for the examination at the different centres should collect from the chief superintendent of the respective centre for their hall tickets two days before the commencement of the respective examinations. Any particulars noted in the hall-tickets differing from those given in the application for the examination, should be immediately reported to the Chief Superintendent by the concerned candidate.
It will not be permissible for candidates to sit for the examination at a centre other than that at which names are registered, without the special permission of the Director. No permission for change of centre will be granted after applications are registered.
13. Candidates appearing at centres where they are not known, must be prepared to satisfy the Chief Superintendents of such centres as to their identity. They shall also be required to sign on the identification certificates produced by them before the Chief Superintendents of the respective centres. The Identification certificates may be obtained either from the Principal of an affiliated college of the University or from an Officer in Government not lower in rank than a Sub-Magistrate in Andhra Pradesh.
14. Change of Centre will be allowed on payment of Rs. 500/- and on requisition from the candidate with valid reason with documentary evidence without prejudice University right.

(By Order)

**Director
School of Distance Education**

FEE PARTICULARS AND INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM

I. FEE PARTICULARS :

The Examination application with the fee receipt securely fastened to it must be forwarded so as to reach the Director by prescribed date.

The candidates have to pay the Examination fee online as per the rates given below :

EXAMINATION FEES:	I YEAR	II YEAR	III YEAR
Whole Examination	1000-00	1000-00	1000-00
FOR COMPARTMENTAL CANDIDATE :	For One Subject in I/II years -		Rs. 400/-
	For Two Subject in I/II years (in Third Year Part II One Subject i.e., Paper III & IV)		Rs. 800/-
	For Three or more Subjects		Rs. 1000/-
	For Third Year Part II for Two Subjects not exceeding		Rs. 1000/-
BETTERMENT FEES:	Betterment Fees + Examination Fees		Total
(for Betterment Candidates only)	Rs. 600/-	+ Rs. 1000/-	Rs. 1600/-

BETTERMENT OF CLASS

1. Candidates who are declared to have Passed the Degree Examinations are permitted to reappear (only theory examinations) for the whole examination in Part I or Part II of I, II or III year(s), if they so desire for improvement of their class irrespective of their pass in examination in full, subject to the following conditions:

1. Candidates shall not be permitted to reappear in individual subjects.
2. Candidates shall be required to pay the amount prescribed towards the reappearance fee besides examination fee.
3. Candidates who have already secured First Class are not eligible to appear for betterment examination.
4. If the class of the candidates does not change, his/her earlier result stands good.
5. The candidates shall be permitted to avail two chances within two consecutive years from the date of first registration of their final year examinations. Such candidates should be required to take the examination as per the current regulations and syllabi in force.

1. Remittance of Examination Fee :

Examination Fee can be paid through online from the **website : www.andhrauniversity.edu.in**

2. No candidate shall pay at a time more than the fee prescribed for the Whole Examination of that year what ever may be the number of subjects in which he appears.
3. The candidates appearing for the first time have to apply for the whole examination irrespective of their appearance for part or parts. Subject or subjects as the case may be.
4. The fee once paid will in no circumstances be returned or held over for a subsequent Examination or adjusted for any other purpose.
5. Candidates should remit the fee and post the application with the online receipt so as to be received to The Director, School of Distance Education, Andhra University, Visakhapatnam on or before the dates notified.
6. Candidates are requested to give such a complete address as would ensure any communication by post reaching them without delay.
7. A candidate appearing for the examination a second or subsequent time, having failed previously, should select same centre in which he/she appeared. Prior permission of the School should be obtained to appear at a different centre for exceptional reasons. However, they have to pay Rs. 500/- in addition to the examination fee.
8. Candidates have to enclose three self-addressed covers without stamps for sending the Marks Statements etc.
9. Candidates must obtain their Hall-tickets from the Chief Superintendent of the respective centres, two days before the commencement of the examination.
10. All the entries in the application form except Registered Number should be filled up by the candidates in their own hand writing. Applications with incomplete and incorrect entries are liable to be rejected.

Examination Centres and Code Nos. for Filling up the Application

To be retained with the candidate

Centre Code No.	Name of the Examn. Centre	Centre Code No.	Name of the Examn. Centre	Centre Code No.	Name of the Examn. Centre
SRIKAKULAM DISTRICT		32.	Mrs. A.V.N. College, Visakhapatnam	WEST GODAVARI	
17.	Govt. Degree College, Narasannapeta	33.	B.V.K. College, Visakhapatnam	03.	D.N.R.College, Bhimavaram
26.	Govt. Degree College, Srikakulam	35.	Dr. V.S. Krishna College, Visakhapatnam	06.	Sir C.R. Reddy College, Eluru
30.	Govt. Degree College, Tekkali	43.	Central Prison, Visakhapatnam (For Prisoners Only)	18.	Y.N.M. College, Narsapur
50.	HPN Degree College, Srikakulam	45.	Ushodaya Degree College, Chodavaram	92.	New Modern Degree College, Tadepaligudem
67.	Sri G.C.S.R.Degree College, Rajam	48.	Visakha Women's College, Visakhapatnam	99.	Vivekanda Degree College, Jangareddygudam
78.	Sri Kumar Degree College, Haripuram	52.	Govt Degree College, Narsipatnam	KRISHNA DISTRICT	
VIZIANAGRAM DISTRICT		55.	M.V.R. Degree College, Old Gajuwaka, Visakhapatnam	56.	Srinivasa Degree College, Nandigama
4.	Rajah RSRK Rangarao Degree College, Bobbili	60.	TSR & TBK Degree College, Gajuwaka, Visakhapatnam	82.	S.V.L. Kranthi Degree College, Avanigadda
15.	AGL College, Vizianagram.	64.	VVR Kanakamahalakshmi Degree College, Thatichetlapalem, Visakhapatnam	93.	Suguna Degree College, Kalidindi
42.	Maharajah Autonomous College for Men, Vizianagram	66.	Govt Degree College, Paderu	98.	Syed Appala Swamy Degree College, Vijayawada
54.	Sri Sai Siddhartha Degree College, Gajapathinagram	71.	Ayyanna Degree College, K.Kotapadu	GUNTUR AND OTHER DISTRICTS	
70.	Vivekanda Degree College, S.Kota	88.	PMN Degree College, Sabbavaram	07.	AC.College, Guntur
73.	Pragathi Degree College, Kothavalasa	95.	Gayatri Degree College, Payakaraopeta	08.	Sri Sai Degree College, Repelle
77.	Sri Lakshmi Ganapathi Degree College, Dharmapuri, Vizianagram	EAST GODAVARI		21.	C.S.R. Sarma Degree College, Ongole.
80.	Vagdevi Degree College, Kothavalasa	1.	S.K.B.R. College, Amalapuram	27.	R.V.V.N. Degree College, Dharanikota
85.	Bhaskar Degree College, Parvathipuram	13.	Rahijvi Gandhi Institute of Management & Science, Attachipeta, Kakinada	72.	Raghavendra Institute of Art & Science Ananthapur
94.	Govt. Degree College, Salur	23.	Govt. Degree College, Rajahmundry	74.	Sri Gayatri Vidya Parishad, Kandukuru
97.	Prathibha Degree College, Gajapathinagam	24.	S.V. Degree College, Tuni	75.	P.M.K.R. Institute, Darsi
VISAKHAPATNAM DISTRICT		46.	S.K.V.T. College, Rajahmundry	81.	V.J.P. & D.L.B. Degree College, Mangalagiri
02.	AM.AL. College, Ankapalli	84.	DLR Degree & PG College, Gollalamamidada		
16.	Gayatri Degree College, Kotavuratla, Narasipatnam.				

SPECIAL NOTE : In view of the academic work, some colleges are expressing their inability to conduct the examinations. In such instances, we are constrained to allot some other colleges in the same town / place or nearby towns, for which the candidates are requested to co-operate with the administration and write their exams at their allotted centres. Such information will be known from our university website. **website : www.andhrauniversity.edu.in** or at the college where the candidate has originally opted for. Such candidates have to collect their Hall Tickets from the allotted examination centres two days before the commencement of exam. All other candidates also have to collect their Hall Tickets numbers respectively Chief Superintendent of the Exam Centres when the candidate has opted for:

1. For filling up SDE Code Numbers for Main Subjects (Group) under Part II : (Item No. 6 of the Application)				
Combination Code No.	Approved Groups under Part II Main Subjects			
01	His	Eco	Pol	Pol
02	His	Pad	Pol	Pol
03	His	Eco	Tel	Tel
04	His	Pol	Eng	Eng
05	Pad	Pol	Eng	Eng
06	Eco	Pol	Eng	Eng
07	His	Pol	Tel	Tel
08	His	Pol	Soc	Soc
09	Pad	Pol	Soc	Soc
10	Math	Pol	Eco	Eco
11	Hindi	History	Politics	Politics
12	Pol	Eco	Geography	Geography
13	Pol	Pad	Geography	Geography

సూచనలు

- ☞ గుర్తింపు కార్డులో మీకు ఇచ్చిన అడ్మిషన్ కోడ్ నెంబరును పూర్తిగా వ్రాయాలి. అలా వ్రాయకపోతే పరీక్ష అప్లికేషన్ తిరస్కరించబడుతుంది.
- ☞ పరీక్ష అప్లికేషన్ ఫారమ్‌లో ఇవ్వబడిన ప్రతీ కాలమ్ నింపాలి. అలా నింపని అప్లికేషన్ తిరస్కరించబడుతుంది.
- ☞ పూర్తి పేరు, ఇంటిపేరు అడ్మిషన్ అప్లికేషన్‌లో నమోదు చేసిన విధంగా ఎలా ఉంటే అలా పెద్ద అక్షరాల్లో విడివిడిగా వ్రాయాలి (కోలమ్ నెం.2)
- ☞ పరీక్ష వ్రాసే పరీక్షా కేంద్రం (కాలేజీ) పేరూ, దాని కోడ్ నెంబరు విధిగా వ్రాయాలి. (కోలమ్ నెం.1)
- ☞ పుట్టిన తేదీని స్పష్టంగా (10వ తరగతి) సర్టిఫికేట్‌లో ఉన్న విధంగా లేక అడ్మిషన్ అప్లికేషన్‌లో నమోదు చేసిన విధంగా ఎలా ఉంటే అలా వ్రాయాలి. (అభ్యర్థులు తమ పుట్టిన తేదీని ఒక డైరీలో వ్రాసి కోర్సు పూర్తి అయ్యేవరకు తమ దగ్గర ఉంచుకోవాలి.) (కోలమ్ నెం.4)
- ☞ ఇంగ్లీషు మొదటి భాష. ఇది తప్పని సరి. రెండవ భాష (ఉదా. తెలుగు, హిందీ....) ఏది కావాలంటే దానిని అందుకొరకు ఇచ్చిన కాలమ్‌లో విధిగా వ్రాయాలి. గ్రూప్ పేపర్లు ఏ భాషలో వ్రాస్తారో కూడా విధిగా వివరించాలి. (కోలమ్ నెంబర్లు 5 7)
- ☞ మీరు వ్రాసే గ్రూప్ సబ్జెక్టుల పేర్లు, వాటి కోడ్ నెంబరు స్పష్టంగా వ్రాయాలి (కోలమ్ నెం.6)
- ☞ మీరు పరీక్ష అప్లికేషన్‌లో ప్రధాన, సకలు హాల్ టికెట్లు జతపరచబడి ఉంటాయి. ఈ హాల్ టికెట్లలో ఎడ్మిషన్ కోడ్ నెంబరు, అభ్యర్థి వ్రాసే ప్రతిపేపరు తెలియజేయండి.
- ☞ మీరు మొదటి సంవత్సరం ఏ పరీక్షా కేంద్రం (కాలేజీ)లో వ్రాస్తారో అదే కేంద్రంలో మిగిలిన అన్ని పరీక్షలు కోర్సు పూర్తి అయ్యేవరకు వ్రాయవలసి ఉంటుంది.
- ☞ మీరు పరీక్ష అప్లికేషన్ నింపేటప్పుడు, అంతకు ముందు వ్రాసిన పరీక్షల రిజిస్టర్ / నెంబర్లు సంవత్సరములో అందుకు ఉద్దేశించిన కాలమ్‌లో విధిగా వ్రాయాలి. అలా వ్రాయని పరీక్ష అప్లికేషన్లు తిరస్కరించబడతాయి. (కోలమ్ నెం. 10)
- ☞ మీ మార్కుల జాబితాల ట్రూ కాపీలు పాస్/ఫియల్ అయినవే కాక అబ్సెంట్ అయినవి కలిపి పరీక్ష అప్లికేషన్‌కు తప్పనిసరిగా జతపరచవలెను.
- ☞ మీరు ఇప్పుడు వ్రాస్తున్న పరీక్షలకు అంతకు ముందు వ్రాసిన పరీక్షకు మధ్య ఒక సంవత్సరానికి మించి జాప్యం జరిగితే అందుకు గల కారణాల్ని వివరిస్తూ ఒక పూచీకత్తు (undertaking) ఇవ్వాలి.
- ☞ మీ పరీక్ష అప్లికేషన్‌కు ఇతర పత్రాలు క్రింది ఇవ్వబడిన వరుస క్రమంలో రెండూ, మూడు పేజీలు మధ్యలో జతపరచాలి.
 1. Online Payment Receipt.
 2. గతంలో వ్రాసిన పరీక్షల మార్కుల జాబితాల ట్రూ కాపీలు.
 3. మీరు వ్రాసిన ఉత్తరం లేక పూచీకత్తు.
 4. మీ గుర్తింపు కార్డు (Identity Card) జెరాక్సు కాపీ.
- ☞ పరీక్ష అప్లికేషన్ పంపే ముందు దూరవిద్యా కేంద్రానికి చెల్లించవలసిన ఫీజులు అన్నీ చెల్లించబడి ఉండాలి. పై విషయాలన్నీ విద్యార్థులు కడు జాగ్రత్తగా చదివి అవగాహన చేసుకుని అప్లికేషన్ జాగ్రత్తగా నింపాలి.

SPECIAL NOTES :

1. Self - Addressed Covers : The Candidates should enclose three Self-Addressed Unstamped Covers (9" x 5" size).
(ప్రతి విద్యార్థి పరీక్ష దరఖాస్తు ఫారంతో పోస్టు స్టాంపులు లేకుండా స్వంత చిరునామా గల మూడు కవర్లు (9" x 5" size) తప్పనిసరిగా జతపరచాలి).
2. Applications rejected by the Office for want of proper information as per the proforma will be accepted if resubmitted with full information on payment of Penal of Rs. 100/-, at least five days before the commencement of the examinations.
3. The candidates have to enclose Xerox Copies of Marks memos of their all previous appearances. However it will not apply to the candidates who are appearing for the first year degree examinations first time.
ప్రతి విద్యార్థి అంతకు ముందు తను హాజరయిన డిగ్రీ పరీక్షలకు సంబంధించిన అన్ని మార్కుల మెమో జెరాక్స్ కాపీలను తప్పనిసరిగా జతపరచాలి. ఈ నిబంధన మొదటిసారిగా డిగ్రీ మొదటి పరీక్ష వ్రాసే విద్యార్థులకు వర్తించదు.
4. Students are to collect Hall-Tickets at the respective examination centres only, two days before the date of commencement of examinations.
ప్రతి విద్యార్థి తమ యొక్క ఎగ్జామినేషన్ హాలు టికెట్లను పరీక్షల ప్రారంభ తేదీకి రెండు రోజులు ముందుగా తమ యొక్క ఎగ్జామినేషన్ సెంటర్ నుండి తీసుకోవలయును.
5. Candidates will be supplied 32 pages of Answer Sheets Booklet in the examination hall. They will not be supplied any other examination additional answer sheets.
అభ్యర్థులకు 32 పేజీల జవాబు పత్రములు పరీక్ష హాలులో అందచేయబడడము జరుగును. వీరికి మరి ఏవిధమైన అదనపు జవాబు పత్రములు ఇవ్వబడవు.
6. Use of Cell-Phones / Mobiles in the Examination Hall is strictly prohibited.
పరీక్ష హాలులో సెల్ ఫోన్ నిషేధించబడినది.



SCHOOL OF DISTANCE EDUCATION

Phone: 0891-2754966
2844143, 2844163
9963474725

ANDHRA UNIVERSITY - VISAKHAPATNAM-530003

Prof. K. Visweswara Rao
Director

Date : 10-11-2022

SDE/ E-II / Exams. / Supdt. / 2022 - 2023

Dear Student,

The School of Distance Education (SDE) conducts year end examinations for I/II/III year B.A / B.Com. / B.Sc. Degree Courses of the Academic Year & Calender Year upto 2021 batches from 28.12.2022 onwards.

The Students of SDE who have enrolled for the Academic Year and Calender Year admitted batch are required to submit the prescribed application form, which is enclosed here with, along with the prescribed examination fee and other relevant enclosures. The details of schedule are as follows:

Examination	Date of Commencement of Examinations	Fee B.A./B.Com./B.Sc Rs.	Last Date of Receipt of Filled in Application	Timings
III Year B.A./B.Com./B.Sc.	28-12-2022	1,000/-	{05-12-2022 Monday }	9 a.m. to 12 noon
II Year B.A./B.Com./B.Sc.	28-12-2022			2 p.m. to 5 p.m.
I Year B.A./B.Com./B.Sc.	20-01-2023			2 p.m. to 5 p.m.

Last Date for Submission of Applications at E-II Section, SDE, AU without Fine 05-12-2022 Monday

Applications will also be Received with Fine as detailed below:

- 1) Rs. 500/- upto 12-12-2022

The applications received on or after 12.12.2022 even with the Maximum Penal Fee will not be accepted.

NOTE :

1. The candidates appearing for the first time have to pay the fee prescribed for the whole examination irrespective of their appearance for one or more subjects of the Examination. The fee once paid will under no circumstances be refunded or held over for a subsequent examination.

PAYMENT OF EXAMINATION FEE :

The candidates have to pay the Examination Fee through online from the

website : www.andhrauniversity.edu.in

SUBMISSION OF THE EXAMINATION APPLICATION FORM :

The Candidate has to send the duly filled in application Form with the Online Payment Receipt to the Director, School of Distance Education, Andhra University, Visakhapatnam - 530 003, on or before the last date as specified above. The candidate has to carefully go through the instructions given in the Application Form before filling-in. The candidate should note that the Application Form contains the Hall Tickets in duplicate also. The signature of the candidate is necessary both on the Hall Tickets and Examination application form. Incomplete applications are liable to be rejected. In case the Application is returned to the candidate due to any objection, the candidate has to re-submit the same along with an additional fee of Rs. 100/- (towards Service Charges and Postal Charges) directly to the Director, School of Distance Education, Andhra University, Visakhapatnam after complying with the objection raised, at least Five Days before the commencement of the examinations.

PARTICULARS OF PREVIOUS PASS / APPEARANCE :

If the candidate has already appeared in any Part / Subject(s) the year of passing, the Registered Number and the examination centre are to be invariably noted in the relevant columns. The Application will be rejected, if these particulars are not clearly noted. However, this will not apply to the candidates who are appearing for the first time.

HALL TICKET :

The candidate has to collect the Original Hall Ticket from the Chief Superintendent of the Examination centre which he/she has chosen, Two Days before commencement of the respective examination. No further intimation will be sent to the candidates in this regard.

With best Wishes,

Yours Sincerely

Prof. K. Visweswara Rao
DIRECTOR

Encl.: Examination Application & Time - Table

Note:

1. A Xerox copy of candidate's Identity Card should be enclosed to the Examination application.
2. The students of earlier year batches can also take their examination of the subject / papers in which they could not pass earlier. However, they are advised to obtain examination application either from the school or from any study centre of School of Distance Education.
3. The candidates have to enclose three un-stamped self-addressed envelopes (9" x 5" size).

ప్రతి విద్యార్థి పోస్టలు స్టాంపులు లేని స్వంత చిరునామా గల మూడు కవర్లు తప్పని సరిగా (9" x 5" size) జతపరచాలి.

4. Candidates who appeared for any examination (I/II/III Year) previously have to enclose Xerox Copies of Marks Statements.
డిగ్రీ ఏ సంవత్సరంలోనైనా I,II,III Year పరీక్షకు హాజరైన విద్యార్థులు తమ ముందు పరీక్షలకు సంబంధించిన అన్ని మార్కుల మెమోలు జెరాక్స్ కాపీలను తప్పనిసరిగా జతపర్చవలెను.

5. Candidates who Applied for Revaluation need not wait for the Revaluation Results and have to appear for the examination, as per eligibility.
6. If sufficient candidates are not registered at a particular centre or for any other reasons the school reserves the right to cancel the centre and shall allot the candidates to nearby centre.
7. University reserves right to change the examination centre opted by the candidate to the centre which is nearest to the address given by the candidate in the examination application form itself.